



# FIRST 5 SISKIYOU CHILDREN & FAMILIES COMMISSION

## Meeting

### April 18, 2024

08:30 AM Pacific Time (US and Canada)

**LOCATION: Siskiyou Office of Education – 609 S. Gold St., Yreka, California**

ALL MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE DISCUSSION OF ANY ITEMS ON THE AGENDA. ANYONE WISHING TO SPEAK PLEASE OBTAIN A CARD FROM THE SECRETARY AND INDICATE EACH ITEM YOU WOULD LIKE TO DISCUSS. RETURN THE COMPLETED CARD TO THE SECRETARY BEFORE THE COMMISSION CONSIDERS THE ITEM(S) UPON WHICH YOU WISH TO SPEAK. YOU WILL BE ALLOWED TO SPEAK ABOUT EACH ITEM BEFORE THE COMMISSION TAKES ACTION ON THAT ITEM(S). ANY MEMBER OF THE PUBLIC MAY ALSO MAKE COMMENTS DURING THE SCHEDULED "PUBLIC COMMENT" PERIOD ON THIS AGENDA CONCERNING ANY SUBJECT RELATED TO FIRST 5 SISKIYOU CHILDREN AND FAMILIES COMMISSION. NO CARD NEEDS TO BE SUBMITTED IN ORDER TO SPEAK DURING THE "PUBLIC COMMENT" PERIOD.

## AGENDA

8:30 A.M. –A time slot allocated for presentations from the public.

PLEASE NOTE: This time slot is for information from the public to the Commission. NO ACTION WILL BE TAKEN on matters presented at this time. A maximum of FIVE MINUTES will be allocated to each person wishing to speak via zoom.

### MINUTES APPROVAL

January 24,2024 Commission Meeting Minutes

### CONSENT AGENDA

1. Financial Report January 2024, February 2024, March 2024
2. Contracted Services for Fiscal Year 2024-2025
  - Admirative Services Coordination – Pautz and Company Inc.
  - Data Collection and Technical Assistance – M Shenouda
  - Program Assistance Siskiyou Community Resource Collaborative

### ACTION ITEMS

1. Review, update and approval of First 5 Siskiyou Strategic Plan
2. Discussion and Approval of Fiscal Year 2024-2025 Preliminary Budget
3. Discussion, Nomination and Approval of First 5 Commission Chair
4. Discussion, Nomination and Approval of First 5 Commission Vice Chair
5. Discussion, Update and Approval of Tri County's Bank Account Users
6. Review, Discussion and Approval of Fiscal Year 2024 – 2026 Auditing Firm Contract

7. Annual Review, Update, Approval of Fiscal Year 2024-2025 Policies:

- Accounting Policies and Procedures
- Funds Transfer From Trust Account County Auditor
- Credit Card Policies and Procedures
- FRC/CRC/Countywide Program Funding Procedures
- Funded Program Evaluation Policy
- Travel Policy

**DISCUSSION / PRESENTATION**

1. Kindergarten Readiness Report 2023 – Dr. Christina Branom, Applied Survey Research

**EXECUTIVE DIRECTOR REPORT**

**COMMISSIONERS' REPORTS**