



FIRST 5 SISKIYOU CHILDREN & FAMILIES COMMISSION

Meeting

OCTOBER 27, 2023

08:30 AM Pacific Time (US and Canada)

LOCATION: Siskiyou Office of Education – 609 S. Gold St., Yreka, California

ALL MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE DISCUSSION OF ANY ITEMS ON THE AGENDA. ANYONE WISHING TO SPEAK PLEASE OBTAIN A CARD FROM THE SECRETARY AND INDICATE EACH ITEM YOU WOULD LIKE TO DISCUSS. RETURN THE COMPLETED CARD TO THE SECRETARY BEFORE THE COMMISSION CONSIDERS THE ITEM(S) UPON WHICH YOU WISH TO SPEAK. YOU WILL BE ALLOWED TO SPEAK ABOUT EACH ITEM BEFORE THE COMMISSION TAKES ACTION ON THAT ITEM(S). ANY MEMBER OF THE PUBLIC MAY ALSO MAKE COMMENTS DURING THE SCHEDULED "PUBLIC COMMENT" PERIOD ON THIS AGENDA CONCERNING ANY SUBJECT RELATED TO FIRST 5 SISKIYOU CHILDREN AND FAMILIES COMMISSION. NO CARD NEEDS TO BE SUBMITTED IN ORDER TO SPEAK DURING THE "PUBLIC COMMENT" PERIOD.

AGENDA

8:30 A.M. –A time slot allocated for presentations from the public.

PLEASE NOTE: This time slot is for information from the public to the Commission. NO ACTION WILL BE TAKEN on matters presented at this time. A maximum of FIVE MINUTES will be allocated to each person wishing to speak via zoom.

MINUTES APPROVAL

August 23, 2023, Regular Commission Meeting Minutes

CONSENT AGENDA

Financial Report – August – September 2023

ACTION ITEMS

DISCUSSION / PRESENTATION

EXECUTIVE DIRECTOR REPORT

- Save the Date: Read Across Siskiyou **November 8, 2023**;
- Partner Appreciation Event **December 6, 2023**

COMMISSIONERS' REPORTS



FIRST 5 SISKIYOU CHILDREN & FAMILIES COMMISSION

Meeting Minutes
August 23, 2023

Present: Chair Perry, Vice-Chair Carver, Commissioner Washington, Commissioner Kobseff, Commissioner Collard, Commissioner Dr. Marriot

Absent: Commissioner Davis

Public Present: Michelle O’Gorman, Elizabeth Mitchell-Collord, Larry Collord, Daniele Minock

MINUTES APPROVAL

Approval of Minutes for May 24, 2023 Public Hearing

Action

Vice Chair Carver moved to approve the May 24, 2023, Public Hearing Minutes and seconded by Commissioner Washington. Motion passed unanimously.

Approval of Minutes for May 24, 2023 First 5 Siskiyou Commission Meeting

Action

Vice Chair Carver moved to approve the May 24, 2023, First 5 Commission Meeting seconded by Commissioner Collard. Motion passed unanimously.

CONSENT AGENDA

Financial Report – June 2023 – July 2023
Executive Director Out of County Travel Fiscal Year 2023-2024

Action

Commissioner Kobseff moved to approve the Consent Agenda and seconded by Vice Chair Carver. Motion was approved unanimously.

ACTION ITEMS

1. Discussion and Potential Approval of Request for Funding for Family Resource Center Services for Fiscal Year 2023-2024 by T.E.A.C.H. Inc.

Discussion

T.E.A.C.H. Inc. leadership shared their commitment to making the needed improvements in the team and structure of programming to elevate community engagement and partnerships based on First 5 Priorities. Kelly Harris, indicated that even though it is hard to hear about the concerns brought to them by the Commission leadership, it is valuable because it has

offered them the opportunity to take action on needed changes. ED Pautz shared her appreciation with the T.E.A.C.H. Director and Program Director for the openness to difficult conversations and willingness to work towards program improvements.

Action

Commissioner Washington moved to approve the funding for Family Resource Center Services and Commissioner Marriott second it. Motion was approved unanimously.

2. Discussion and Possible Action on Election of First 5 Siskiyou Children & Families Commission Fiscal Year 2023-2024 Chair and Vice-Chair

Discussion

Extensive discussion about the term and role of the First 5 Commission Chair and Vice-Chair was held. Commissioners Carver, Perry and Kobseff all indicated that they would volunteer to serve as Chair / Vice-Chair. After further discussion, Chair Perry indicated that he is happy to serve as the chair again a Commissioner Carver respectfully invited Commissioner Kobseff to be nominated for vice chair.

Action

Commissioner Carver moved to approve Perry as Chair and Kobseff as Vice Chair for the Fiscal Year 2023-2024. Commissioner Collard second it. Motion was approved unanimously.

3. Discussion and Possible Action on First 5 Siskiyou Advisory Group Assignments for Fiscal Year 2023-2025

Discussion

Commission Advisory Group Assignments were discussed, and new appointments were made for Fiscal Years 2023 – 2025

Action

Commissioner Mariott moved to approve the Fiscal Year 2023-2025 Advisory Group, Commissioner Carver second it. Motion was approved unanimously.

DISCUSSION / PRESENTATION

1. Appreciation Presentation: Elizabeth Mitchell-Collord. First 5 Commission invited Elizabeth Mitchell Collord to attend the Commission meeting to recognize her for her life long effort, care and dedication to child health and well being in Siskiyou County. Michael Kobseff presented Elizabeth a recognition award shared about her excellent accomplishments. Elizabeth responded with the deepest gratitude to the Commission and ED Pautz. ED Pautz shared additional information about the stellar work of Elizabeth Mitchell Collord.
2. ParentPowered Ready4K Presentation. ED Pautz provided a PowerPoint presentation on the report.

EXECUTIVE DIRECTOR REPORT

- ED Pautz shared about the award of fund from Ford Family Foundation for the expansion of the Quality Counts Siskiyou systems to elevate additional support for Family Childcare Providers as well as private childcare centers.
- Provided information about the Save The Date – 2024 Child Health, Education & Care Summit – Stronger Starts: 25 Years of First 5 (March 25-27, 2024 – Oakland, CA) <https://mailchi.mp/29fe9ceed40a/2024-child-health-education-and-care-summit-6266725?e=177e5f2084> and encouraged the Commissioners to attend if they are available.
- Provided an update on new grants, contracts and new awards Fiscal Year 23-24. Commissioner Carver indicated his full support of finding ways to partner with First 5 and set aside longer term funding support for the First 5 priorities.
- Confirmation of meetings dates for Fiscal Year 23-24. Based on the light agenda for the September Commission meeting the commissioners recommended canceling the September meeting.
- Shared about the Save the Date: Read Across Siskiyou **November 8, 2023** and asked the Commission members to please confirm if they are available to be guest readers.
- Partner Appreciation Event is on **December 6, 2023**. All Commission members are encouraged to attend the event at Yreka Community Resource Center.

COMMISSIONERS' REPORTS

No additional Commissioners reports

Meeting adjourned at 9:55am

Michael Perry, Chair

Acting Recording Secretary

First 5 Siskiyou Children & Families Commission

Profit & Loss

August 2023

10/20/23

Accrual Basis

	<u>Aug 23</u>
Ordinary Income/Expense	
Income	
3005 · Interest Income	16.56
3008 · Public Funds	
3008.02 · FFF - QCC	75,000.00
	<u>75,000.00</u>
Total 3008 · Public Funds	75,000.00
Total Income	<u>75,016.56</u>
Gross Profit	75,016.56
Expense	
7002 · Communications	180.92
7006 · Office Supplies & Equipment	1,008.83
7007 · Rent Expense	2,000.00
7008 · Travel & Training	
7008-10 · Capacity Building	560.00
7008 · Travel & Training - Other	1,138.40
	<u>1,698.40</u>
Total 7008 · Travel & Training	1,698.40
8001 · Contract Executive Director	14,337.73
8002 · Contract Admin	4,428.20
8005 · Education & Support	
8005-10 · Program Materials and Sup...	3,075.21
8005-15 · Facilitation	
8005-17 · Captive Meals	1,038.18
8005-15 · Facilitation - Other	800.00
	<u>1,838.18</u>
Total 8005-15 · Facilitation	1,838.18
8005 · Education & Support - Other	3,844.50
	<u>8,757.89</u>
Total 8005 · Education & Support	8,757.89
8006 · Technical Support & Software	528.00
8008 · Data Tracking & Evaluation	4,100.00
8010 · Contracted Programs	
8010-00 · Program Contracted Services	25.00
8010-01 · Program Materials & Supplies	544.46
8010-02 · Program Incentives	0.00
8010-03 · Program Travel	171.07
8010-04 · Block Grants	0.00
8010-10 · Newborn Initiative	869.69
	<u>1,610.22</u>
Total 8010 · Contracted Programs	1,610.22
8200 · Imagination Library	1,326.81
9210 · Bank Fees	-262.86
	<u>39,714.14</u>
Total Expense	39,714.14
Net Ordinary Income	<u>35,302.42</u>
Net Income	<u><u>35,302.42</u></u>

First 5 Siskiyou Children & Families Commission

Profit & Loss

September 2023

10/20/23

Accrual Basis

	Sep 23
Ordinary Income/Expense	
Income	
3005 · Interest Income	15.78
3007 · Grants	20,619.32
3008 · Public Funds	20,000.00
4001 · Prop 10 Revenue	
4001-50 · First 5 CA - HVC	8,716.25
Total 4001 · Prop 10 Revenue	8,716.25
Total Income	49,351.35
Gross Profit	49,351.35
Expense	
7001 · Public Education	1,840.00
7002 · Communications	190.76
7006 · Office Supplies & Equipment	643.96
7007 · Rent Expense	1,000.00
7008 · Travel & Training	833.00
7010 · Memberships	2.14
8001 · Contract Executive Director	14,338.33
8002 · Contract Admin	4,428.00
8005 · Education & Support	
8005-10 · Program Materials and Sup...	592.21
8005-11 · Marketing & Outreach	10,275.00
8005-15 · Facilitation	
8005-17 · Captive Meals	1,811.15
8005-15 · Facilitation - Other	8,842.65
Total 8005-15 · Facilitation	10,653.80
Total 8005 · Education & Support	21,521.01
8008 · Data Tracking & Evaluation	7,375.00
8010 · Contracted Programs	
8010-00 · Program Contracted Services	42,106.25
8010-01 · Program Materials & Supplies	10,001.66
8010-02 · Program Incentives	150.14
8010-03 · Program Travel	1,893.18
Total 8010 · Contracted Programs	54,151.23
8200 · Imagination Library	1,390.08
9001 · Resource Centers & Network	74,250.00
9004 · CalFresh Outreach	3,972.62
9005 · Literacy/Numeracy	18,850.00
9210 · Bank Fees	-39.00
Total Expense	204,747.13
Net Ordinary Income	-155,395.78
Net Income	-155,395.78