

**FIRST 5 SISKIYOU  
CHILDREN & FAMILIES COMMISSION  
Teleconference  
First 5 Siskiyou Commission Meeting  
Wednesday, April 27, 2022 - 08:30 AM Pacific Time (US and Canada)**

This Commission Meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. Members of the public are welcome to join the Meeting and provide comment via ZOOM.

**Join Zoom Meeting**  
<https://first5siskiyou-org.zoom.us/j/87536413078?pwd=SU1pbHZFVGUzTjEzKzRSQUFpN2Jwdz09>

**Meeting ID: 875 3641 3078**  
**Passcode: 425975**  
**One tap mobile**  
**+16699006833,,87536413078#,,,,\*425975# US (San Jose)**  
**+12532158782,,87536413078#,,,,\*425975# US (Tacoma)**  
**Meeting ID: 875 3641 3078**  
**Passcode: 425975**

**Find your local number: <https://first5siskiyou-org.zoom.us/u/kb8ZwcKPgd>**

### **AGENDA**

8:30 A.M. –A time slot allocated for presentations from the public.

**PLEASE NOTE:** *This time slot is for information from the public to the Commission. NO ACTION WILL BE TAKEN on matters presented at this time. A maximum of FIVE MINUTES will be allocated to each person wishing to speak.*

#### **MINUTES APPROVAL**

1. Approval of minutes for the March 23, 2022, Commission Meeting

#### **CONSENT AGENDA**

1. Financial Report – March 31, 2022
2. Renewal of First 5 Office Sub Lease for FY 22-23
3. Renewal of Contract with Booking Plus for FY 22-23
4. Renewal of Contract for Paula Young&Reich for FY 22-23
5. Renewal of Contract with Siskiyou Community Resource Collaborative for Support Services for FY 22-23

#### **ACTION ITEMS**

1. Discussion and possible action on contract renewal for Administrative Services Coordination FY 22-23
2. Discussion and possible action on renewal of contract with Chico State Enterprises for FY 22-23
3. Annual Review and Approval of Policies and Procedures
  - a. Accounting Policies and Procedures
  - b. Administrative Cost Policy
  - c. Conflict of Interest
  - d. Contract Employee Policy
  - e. Contracting and Procurement Policy
  - f. Credit Card Policies and Procedures
  - g. FRC/CRC/County Wide Program Funding Procedures

- h. Funded Program Evaluation Policy
- i. Fund Transfers from Trust Account – County Auditor
- j. Travel Policy
- k. Wellness Policy

## **EXECUTIVE DIRECTOR REPORT**

## **COMMISSIONERS' REPORTS**

## **DISCUSSION**