

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES  
COMMISSION MEETING  
Siskiyou County Office of Education  
609 S. Gold St. Yreka  
January 22, 2020**

**Commissioners Present:** Chair Walters, Vice Chair Perry, Commissioner Collard, Commissioner Davis, Commissioner Kobseff, and Commissioner Washington

**Commissioners Absent:** Commissioner Kolpacoff

**Also Present:** Executive Director Karen Pautz, Administrative Services Coordinator Cheryl Sanchez, SCRC Executive Director Michelle O’Gorman, Bliss Bryan, Michelle Harris, Freida Bennett, SVFRC and Cathy Lynch, DKG

**Public Input:** Michelle O’Gorman reported that SCRC has just been appointed by the Board of Supervisors to head the Child Abuse Prevention Council in Siskiyou County. Michelle said they are working together on other projects. She voiced her appreciation of this partnership. SCRC has also been approved by the Ford Family Foundation to do an Imagination Library presentation requesting funding to cover administration costs of the program which will enable them to bill for materials and resources instead of using First 5 dollars. Christy Cox of FFF has been complimentary of our program in Siskiyou County which may be started in their communities and they will need our help. We will be able to order more “Dollys” which are very popular.

**MINUTES APPROVAL**

**1. Approval of minutes for the October 30, 2019 Commission Meeting:**

**Action:** It was moved by Vice Chair Perry and seconded by Commissioner Washington to approve the minutes for the Commission Meeting held on October 30, 2019 as submitted. Motion was approved with abstention of Commissioner Kobseff.

**2. Approval of minutes for the October 30, 2019 Public Hearing:**

**Action:** It was moved by Vice Chair Perry and seconded by Commissioner Washington to approve the minutes for the Public Hearing held on October 30, 2019 as submitted. Motion was approved with abstention of Commissioner Kobseff.

**CONSENT AGENDA**

**1. Financial Report through December 31, 2019**

**Action:** It was moved by Commissioner Kobseff and seconded by Commissioner Collard to approve the consent agenda as presented. Motion was approved unanimously.

**ACTION ITEMS**

- 1. Discussion and possible action on terminating BOS appointment of Stephen Kolpacoff as First 5 Siskiyou Commissioner:** Chair Walters explained that since Dr. Kolpacoff has been unable to fulfill his appointment to the Commission, the Commission will recommend his appointment be rescinded in accordance with our ByLaws.

**Action:** It was moved by Vice Chair Perry and seconded by Chair Walters to recommend to the Board of Supervisors that the appointment of Dr. Kolpacoff to the First 5 Commission be rescinded in accordance with its ByLaws. Motion was approved unanimously.

**2. Discussion and possible action on requesting appointment of Shelly Davis as First 5 Siskiyou Commissioner replacing Dr. Kolpacoff representing Dept. of Public Health:**

**Action:** It was moved by Vice Chair Perry and seconded by Commissioner Collard to recommend to the Board of Supervisors that Shelly Davis, Director of Public Health, be appointed to the First 5 Commission in accordance with its ByLaws. Motion was approved unanimously.

**3. Discussion and possible action on development of new Policy covering services, including transportation and captive meals, to qualified service providers traveling to our County:** The background for this action was presented by Cheryl Sanchez and ED Pautz and discussed at length by the Commission. It was noted that this change will not only affect present staff but become a guideline for the future and involves updated allowances for relational expenses. After extensive discussion and new helpful information from some commissioners, ED Pautz recommended that the commission table this item to the next meeting to allow re-write of the policy. She shared her appreciation for helpful reach discussion.

**Outcome:** the consensus of the Commission that this item will be tabled for further action and staff will draft an updated travel policy for further review and discussion.

**4. Discussion and possible action on request for authorization to pursue contract with Scott Valley FRC to provide services in Scott Valley up to \$10,000:** Frida Bennett, representing the Board of Directors of the Scott Valley FRC, was present to address the Commission. She said they now have a more productive Board, have made staff changes and do not want to lose First 5 support. SVFRC has provided a proposal for up to \$10,000.00 to provide play groups and other services from 1/1/2020 through 6/30/2020 and re-evaluate going forward. There was extended discussion relative to past problems with reporting and collaboration with staff, but progress has been made in increasing Diane Churchill's role to provide accounting services and there has been some consideration for eventually joining the Collaborative. All Commissioners agreed this would be the preferred scenario for long term sustainability and accountability of the center.

**Action:** It was moved by Commissioner Kobseff and seconded by Commissioner Washington to pursue a contract with Scott Valley FRC for up to \$10,000.00 covering the period January 1, 2020 through June 30, 2020. Motion was approved unanimously.

**PRESENTATIONS**

**1. Presentation on 20-20 Census:** On April 1<sup>st</sup>, Vice Chair Perry begins work with Michelle OGorman, First 5 Shasta and SCOE outreach for its efforts on the coming census. Funding will be provided by Shasta Regional and we will be partnering with non-profits in the County to do

outreach outside of the main city blocks. Proposal materials will be available in February. They will be working with SCOE to get the word out. ED Pautz met with Katie Eastman. Funds are available from First 5 Association for the hard to reach 0-5 population. There is a variety of information on the First 5 website and we will have lots of support from the Association.

2. **Home Visitation System Coordination Report:** Coordinators Bliss Bryan and Michelle Harris provided a comprehensive report on the Home Visitation System now in its 4<sup>th</sup> year. They presented a year 3 systems survey for Siskiyou County focused on the internal community and discussed all facets of the program and the achievements realized to date. They will be attending the national conference in Washington, DC next week. ED Pautz said the Home Visitation Program partnerships in Siskiyou County have been brought up to another level as a result of this grant. She also noted that there is a high probability that Ford Family Foundation will continue funding this program for at least two more years. She further reported that with the Association's efforts to have First 5 California invest in systems, they will earmark nearly \$25 million dollars over 5 years to support the Home Visitation and Coordination program, with more funds for direct services. ED Pautz was asked to represent small counties in this work group. Funding needs to be available to hire people to do the work and provide a level of consistency for the next 5 years. Once we know the guidelines for this funding source further discussion with Ford is planned.
3. **Imagination Library Update:** Cathy Lynch, representing Delta Kappa Gamma, Gamma Nu, and our partner on the Dolly Parton Imagination Library project, provided an update on the success of the program. She said they received over \$4,300 from "Giving Tuesday", and are reaching out to small donors. They received over \$30,000 the past year but more participation is needed to reach more children. ED Pautz reported that First 5 CA ED Camille Maben has supported this program for the past year and for the first time in the history of First 5, a proposal is on the table for First 5 California to invest in literacy through local partnerships - and we were invited to present DPIL. There is the potential that the Governor will include literacy in his budget. We also anticipate additional funding to draw down for First 5 California.
4. **Siskiyou Community Resource Collaborative: Montague HUB FRC program presentation:** Katy Popa, Program Manager of the HUB FRC presented a PowerPoint presentation featuring highlights of the FRC's work the past year.

### **EXECUTIVE DIRECTOR REPORT**

A written report was provided to the Commissioners.

1. ED Pautz reported that we are still awaiting funds from First 5 California. Thanks to our fund balance we are in good shape in January. First 5 Association and First 5 CA are working together to mitigate this challenge.
2. Working on First 5 proposal to Ford Family Foundation for continuation of parenting grant. Bliss Bryan was helpful in gathering the requested classes from the FRC. The proposal will be out by next week.
3. Help is needed to reach out to a new population regarding Darkness to Light presentations. We need this new connection to promote keeping children safe from predators. Some organizations may be offered a reduced rate on liability insurance as a result of participation in this training and adoption of new policies.
4. The QCC systems project is moving forward. Received \$14,692 in funding from the California

State Preschool for their Infant Toddler grant.

5. Emily Lacroix will retire at the end of this fiscal year. We have the potential of restructuring that position.
6. Mid-year reports are coming in from all FRCs.
7. Countywide data has been submitted to ASR and that report will be coming soon.
8. Working with partners on the Annual Report.
9. First 5 California/Association meetings are now held in locations other than Sacramento, which has created considerably more travel.
10. First 5 has lost the First 5 Association ED. Christy Cox is leaving the Ford Family Foundation.
11. We have a new partnership with Weed High School. Kelsey Ochs with WHS. We will be offering more parenting education programs with them. We need more facilitators as more classes have been requested.
12. Please let me know what we can do to improve things, we really appreciate and welcome all feedback always.

Meeting adjourned at 10:45 am.

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Kermith Walters, Commission Vice-Chair

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Cheryl Sanchez, Recording Secretary