

FIRST 5 SISKIYOU
CHILDREN & FAMILIES COMMISSION
Siskiyou Office of Education
609 S. Gold St., Yreka, CA
Wednesday, May 22, 2019 – 8:45 am

ALL MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THE DISCUSSION OF ANY ITEMS ON THE AGENDA. ANYONE WISHING TO SPEAK PLEASE OBTAIN A CARD FROM THE SECRETARY AND INDICATE EACH ITEM YOU WOULD LIKE TO DISCUSS. RETURN THE COMPLETED CARD TO THE SECRETARY BEFORE THE COMMISSION CONSIDERS THE ITEM(S) UPON WHICH YOU WISH TO SPEAK. YOU WILL BE ALLOWED TO SPEAK ABOUT EACH ITEM BEFORE THE COMMISSION TAKES ACTION ON THAT ITEM(S).

ANY MEMBER OF THE PUBLIC MAY ALSO MAKE COMMENTS DURING THE SCHEDULED "PUBLIC COMMENT" PERIOD ON THIS AGENDA CONCERNING ANY SUBJECT RELATED TO FIRST 5 SISKIYOU CHILDREN AND FAMILIES COMMISSION. NO CARD NEEDS TO BE SUBMITTED IN ORDER TO SPEAK DURING THE "PUBLIC COMMENT" PERIOD.

Note: This meeting follows a Public Hearing scheduled at 8:30 am.

8:45 A.M. – or immediately following Public Hearing. A time slot allocated for presentations from the public.

PLEASE NOTE: *This time slot is for information from the public to the Commission. NO ACTION WILL BE TAKEN on matters presented at this time. A maximum of FIVE MINUTES will be allocated to each person wishing to speak*

MINUTES APPROVAL

1. Approval of minutes for the March 27, 2019 Commission Meeting

CONSENT AGENDA

1. Financial Report – thru April 30, 2019
2. ED out-of-county travel for First 5 and other grant related travel for FY 19-20
3. Continuation of office rental agreement for Mt. Shasta Office – no changes - \$850.00/mo.
4. Renewal of contract with SCRC for program su for FY 19-20 - \$162,448
5. Contract renewal for Paula Young for FY 19-20 - \$35,000
6. Contract renewal for Emily Lacroix for FY 19-20 - \$
7. Contract renewal for Michelle Harris for FY 19-20 - \$51,880.00
8. Contract renewal for Chris Brown for FY 19-20 - \$19,000.00
9. Contract renewal for Diane Churchill for FY 19-20 - \$3,600.00
10. Contract renewal with Applied Survey Research for 19-20 - \$

ACTION ITEMS

1. Review and approval of Policies:
 - a. Conflict of Interest
 - b. Contracting and Procurement
 - c. FRC/CRC/CW Program Funding Procedures
 - d. Contract Employee Policy
 - e. Travel Policy
 - f. Administrative Cost Policy
 - g. Program Evaluation Policy
 - h. Wellness Policy
 - i. Accounting Policies and Procedures
 - j. Accounting Policies/Funds transfers from Trust Account
 - k. Credit Card Policies and Procedures
 - l. Vital Records and Information Management Protocol and Procedure
2. Discussion and possible approval of partnership with SCOE on CA State Preschool Program QRIS Application

PRESENTATIONS

1. Kindergarten Readiness Assessment – Christine, ASR

EXECUTIVE DIRECTOR REPORT

1. DPIL
2. FRC Contracts
3. HMG
4. VERGE EMERGING LEADERS TRAINING IN SISKIYOU COUNTY
5. CRADLE TO CAREERS IN SISKIYOU
6. OTHER UPDATES

COMMISSIONERS' REPORTS

1. Shelly Davis HMG Conference

DISCUSSION

1. Commission calendar for FY 19-20