

Objective 1: Develop a regional, coordinated home visiting intake and referral process

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would improve if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
A. Facilitate opportunities of HV partners to learn about one another's programs	<input checked="" type="checkbox"/> IC Plan <input checked="" type="checkbox"/> EC Plan <input checked="" type="checkbox"/> PD Plan	<p>(table 2) Build Trust</p> <p>1. At baseline 17% agreed that there was effective communication increase % of responses in effective communication</p> <ul style="list-style-type: none"> • Mutual respect • Sufficient opportunities <p>Increased knowledge of each other's programs</p>	<p>1. Develop, maintain and share a comprehensive list of home visiting providers, services and eligibility matrix</p> <p>2. Facilitate shared training opportunities</p> <p>3. Establish on-going monthly home visitors gathering (PDSA). Gatherings held on last Mondays of the month</p> <p>4. Establish on-going quarterly home visitor gatherings, including community partners and PD in Eastern Siskiyou County</p> <p>5. HV program work together to (A) develop elevator speech about importance and (B) availability of HV programs in Siskiyou</p>	<p>HVSC</p> <p>HVSCs</p> <p>Advisory</p> <p>HVSC/Partners</p> <p>HVSC</p> <p>HVSC</p>	<p></p> <p></p> <p>12/2018</p> <p>A – 10/31/2018</p>	<p>09/2016</p> <p>Ongoing</p> <p>12/2017</p> <p>√</p> <p>B - √</p> <p>Ongoing</p>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would improve if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
			County. 6. Host HV resource table during community/county training opportunities.				
B. Learn about and evaluate existing protocols that support an intake and coordinated referral process	<input checked="" type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	(table 6) 1. At base line 60% reported that we have sought out information from similar initiatives from other communities 2. At baseline 14% indicated that the shared referral form is used. Increase survey results 3. At baseline 0% reported that we take time to reflect on collaborative structures	1. Learn about coordinated intake/referral systems in Oregon at Ford event. 2. Work Group reviews models/ protocols for pros and cons 3. Advisory Team explore existing local systems that enable or block coordination 4. Establish a committee in Eastern Siskiyou & Modoc Counties to review current coordinated intake/referral process 5. Explore existing local systems that enable or block coordination in Eastern Siskiyou & Modoc Counties	Advisory Advisory Advisory HVSC HVSC	9/2017 1/2019 1/2019	√ √ √	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
C. Develop protocols for referring	<input checked="" type="checkbox"/> IC Plan	1. Protocol developed 2. Table 4 and 5 collaborative report increased knowledge	1. Assure that all home visiting organizations are included in the	Advisory	4/2017	√	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would improve if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
<p>families to HMG system for supplementary and additional services for all families in HV and on wait list.</p>	<p><input checked="" type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan</p>	<p>about needs and resources from 60% to 80%</p>	<p>county wide calendar of family friendly activities distribution list.</p> <p>2. Though HMG Model identify addition available supplemental services for families waiting for, not eligible or declining HV services</p> <p>3. Gather and review any existing protocols for referring families to supplementary services</p> <p>4. Facilitate consensus activity to come up with a plan.</p> <p>5. Develop protocol for referring families</p> <p>6. Develop an action plan for filling gaps and ensure families are able to access supplemental services</p> <p>7. Create a Siskiyou County Resource directory</p> <p>8. Create an Eastern Siskiyou County</p>	<p>HVSC & Advisory</p> <p>HVSC</p> <p>HVSC</p> <p>HVSC</p> <p>HVSC</p> <p>HVSC</p>	<p>10/2018</p> <p>11/2018</p> <p>11/2018</p> <p>11/2018</p> <p>12/2018</p> <p>6/2018</p> <p>1/20109</p>		

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would improve if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
			(including Klamath and Modoc County) Resource directory in partnership with local stakeholders if needed				
D. Design a coordinated intake/referral system for Siskiyou County	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	1. Referral/Intake systems document designed 2. Table 8 th Increase responses "community uses shared referral form from 14%(baseline) to 90%"	1. Lead toast/consensus activity at Ford event 2. Review pros and cons of different models 3. Decide on who will deliver the coordinated intake/referral tool 4. Decide how intake/referral tool can be accessed 5. Decide whether or not there will be a central intake person/location	HVSC Advisory Advisory Advisory Advisory	9/2017	✓ ✓ ✓ ✓ ✓	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
E. Work with partners in Eastern Siskiyou county, Modoc & Klamath to assess and evaluate existing referral process and support services	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan		1. Identify current service partners in Eastern region 2. Identify barriers and challenges for service access 3. Identify current process for referrals (informal/formal) 4. Establish linkages for service coordination	Advisory Advisory Advisory Advisory	11/2018 1/2019 1/2019 1/2010		<input type="checkbox"/> YES <input type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would improve if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
			among service providers 5. Work with partners to establish formal referral and access among stakeholders				
F. Develop a collaborative coordinated referral agreement (MOU) between HV partners	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	Table 8 1. Increase from 33% to 80% effective informal and formal referral agreements between programs. 2. MOU developed between HV partners	1. Gather MOUs from other regions with an established intake/referral process 2. Invite community referral partners to the table 3. Draft 2 nd phase partner MOA 4. Present to partners 5. Obtain Signatures	Satya HVSC HV Partners HVPartners HVSC/HV Partners	Phase two 8/17 6/2018 8/2018	Phase one 8/16 ✓ ✓	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
G. Establish an agreed upon intake/referral questionnaire	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	1. Intake and referral questionnaire developed 2. Intake/referral questionnaire is established from Baseline survey used by community 14% (table 8) increase to 90%	1. Review ELD and other existing model questions in advisory 2. Verify eligibility criteria for each HV program 3. Decide what information/data is needed on our questionnaire 4. Decide formatting and logo(s). 5. Gather feedback from parents and medical community on referral form	Intake / referral workgroup	5/15/2017 5/15/2017 5/30/17 6/30/17 2/2019	✓ ✓ ✓ ✓ ✓	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would improve if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
H. Coordinated Intake/referral process	<input checked="" type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	1. Increase % of responses related to the use of shared /common referral form from 14% to 50%	1. Design intake/referral process to include policies and procedure to safe guard families' confidentiality 2. Coordinate soft rollout of form and identify challenge areas of referral process for central Siskiyou County 3. Coordinate with HMG Coordinator to integrate referral process into county wide efforts	HV Systems partners HV Partners HV Partners HVSC	1/30/19 2/2019 6/2019 Ongoing		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Objective 2: Develop an internal communication plan across home visiting programs that includes communication systems, resource sharing and collaboration.

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
A. Compile a list of current HV systems collaboration activities and communications	<input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	Improve Table 2 Communication and collaboration domain	<ol style="list-style-type: none"> Individual interviews with HV leadership Focus groups with HV staff HV Systems Survey Ask advisory group for input current activities and communication Develop and complete home visitors' survey Analyze home visitor survey 	Satya PSU PSU Advisory HVSC HVSC	5/2016 6/2017 8/2017	✓ ✓ ✓ ✓	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
B. Analyze current internal communication collaboration activities for strengths, challenges and needed improve.	<input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	Increase in program leaders Gov. table 3 resp. 2 Increased % of partners who report that HV collaborative takes time periodically to reflect on what we are learning and including the effectiveness of our collaboration	<ol style="list-style-type: none"> Stakeholders to help review and analyze data at Ford event. Develop a preliminary analysis Ask advisory group to review and provide feedback Make revisions based on PSU feedback 	Advisory HVSC Advisory HVSC	9/2017 12/1017 3/5/17	✓ ✓ ✓	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
C. Develop HV systems communication protocol including: feedback on the referral process, mtg schedule, resource sharing and other collaborative activities	<input type="checkbox"/> EC Plan <input type="checkbox"/> PD Plan	Improve Table 2 Communication and collaboration domain The group that is working on HV systems building has a clear action plan that guides the steps for improving the HV systems.	<ol style="list-style-type: none"> 1. Use mind-mapping activity to come up with nodes for the communication plan 2. Evaluate what is already in place and what is missing (gaps) 3. Begin documenting internal communication plan with already established activities 4. Create Internal Communication plan 5. Update Internal Communication plan 6. Develop action plan for filling gaps in the Internal Communication Plan 	HVSC Advisory HVSC Advisory Advisory HVSC/Advisory	12/2017 8/2018 9/2018	√ √ √ √	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
D. Establish an early childhood HV systems website (First 5 Siskiyou Website)	<input checked="" type="checkbox"/> EC Plan <input checked="" type="checkbox"/> PD Plan	Increase in all items in Community Awareness domain	<ol style="list-style-type: none"> 1. Explore during advisory meeting utilization of First 5 Siskiyou website for HV 2. Coordinate with First 5 Siskiyou's Creative Designs and Communications Coordinator about integrating HV efforts into First 5 websites 3. Ongoing Coordination with Creative Designs and Communications Coordinator to ensure content is updated and current, ie trainings, resources. 	HVSC HVSC HVCS	6/2018 Ongoing	√ √	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
E. Develop method to keep HV partners informed.	<input checked="" type="checkbox"/> EC Plan <input checked="" type="checkbox"/> PD Plan		1. Explore options/methods of communication (one note, drop box, basecamp, etc) 2. Log in process and content created for First 5 Siskiyou's website for HV partners 3. Share communication method with HV partners 4. Committee/Team materials and documents kept current and easily accessible for partners 5. Survey HV partners on effectiveness of communication sharing 6. Coordinate with new leadership at MEHS to identify next steps and how to enhance/strengthen the relationship to move project goals forward	HVSC HVSC HVSC HVSC HVSC	12/2017 8/2018 8/2018 Ongoing 10/2018 10/2018/Ongoing	√ √	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
F. Create yearly HV Gathering calendar, annually	<input checked="" type="checkbox"/> EC Plan <input checked="" type="checkbox"/> PD Plan	Improve Table 2 Communication and collaboration domain Increase sufficient networking opportunities between HV providers and partners (at 74% at year 2)	1. Review current PD plan for topics to integrate into calendar for HV Gathering. 2. Share calendar with Advisory group for feedback and approval. 3. Share calendar with HV Gathering members 4. Post HV Gathering Calendar on First 5 Siskiyou's website under HV section 5. Develop HV gathering calendar and PD topics for Eastern Siskiyou & Modoc HV	HVSV HVSC HVSC HVSC HVSC	8/20/2018 8/20/2018 9/24/2018 9/24/2018 11/2018	√ √	

Objective 3: Develop an external communication plan that focuses on awareness raising and recruitment

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
A. Compile a list of current external communication practices and materials focusing on awareness raising and recruitment	<input type="checkbox"/> IC Plan <input type="checkbox"/> PD Plan		<ol style="list-style-type: none"> Individual interviews with HV leadership Focus groups with HV staff HV Systems Survey 	Satya PSU PSU HVSC	5/2017 6/2017 6/2017	✓ ✓ ✓	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
B. Analyze external communication activities for strengths and gaps	<input type="checkbox"/> IC Plan <input type="checkbox"/> PD Plan		<ol style="list-style-type: none"> Stakeholders review and analyze data at Ford event. Develop preliminary analysis Advisory group to review and provide feedback Make revisions based on PSU feedback 	Advisory HVSC Advisory HVSC	9/2017 12/17 3/5/17	✓ ✓ ✓	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
C. Develop external communications protocol to raise community awareness for all home visiting programs	<input type="checkbox"/> IC Plan <input type="checkbox"/> PD Plan	Table 6	<ol style="list-style-type: none"> Facilitate the consensus building activity to decide on desired nodes for the external communications plan. Compare to what the region already has. Prioritize list Form workgroup(s) Share about HV programs with all partners and integrate messaging to community/county meetings Include HV Promotion and education on First 5 Siskiyou Facebook page 	HVSC Advisory Advisory Advisory HV Partners HVSC	1/2019 2/2019 2/2019 3/2019 4/2019	 Ongoing Ongoing	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
D. Develop marketing materials	<input type="checkbox"/> IC Plan <input type="checkbox"/> PD Plan	Table 6	<ol style="list-style-type: none"> Explore what already exists Brainstorm gaps Draft an outreach brochure Present brochure to Advisory Committee for review and editing Gather feedback from families and medical community on brochure Obtain final approval on brochure 	Advisory Advisory Advisory Advisory HVSC & HV Partners HVSC	 4/2018 5/2018	✓ ✓ ✓ ✓ ✓	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
E. Connect with the medical community re: home visiting	<input type="checkbox"/> IC Plan <input type="checkbox"/> PD Plan	People and organizations that are critical to the success of the HV collaborative are actively engaged	<ol style="list-style-type: none"> Facilitate discussion with HV partners to gather input about medical communities serving Siskiyou County Establish comprehensive list of medical communities Outreach and educate medical community on HV programs and importance of early childhood. Explore efforts on improving communication between medical community and HV programs Create External Communication Plan Invite medical community to county wide trainings and HV Gatherings Coordinate with HMG 	HVSC HVSC HVSC HVSC Advisory HVSC	11/2018 11/2018 Ongoing 11/2018 4/2019 Ongoing		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
			Coordinator to ensure HV promotion are embedded into HMG planning	HVSC	Ongoing		

Objective 4: Develop a regional, cross- model, home visiting professional development plan.

STRATEGIES	RELATED OBJECTIVES	What data would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
A. Compile a list of training requirements for all home visiting programs (P – 5)	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan	Home Visiting system has shares professional development training and resources The HV system has cross program professional development and training plan.	<ol style="list-style-type: none"> 1. Ask programs to email training requirements 2. Develop a matrix 3. Ask for advisory to review and provide input 4. Identify priory training needs and required training for new HVs from HV partners 5. Ask programs to complete the required/priority training survey for new staff. 6. Identify gaps for the HV sector and other sectors related to PD training. 7. Create a one year PD priority list 	HVSC HVSC Advisory HVSC, HV Partners HVSC HVSC HVSC	7/2017 8/2017 8/2017 4/2018 5/2018 6/2018 6/2018	✓ ✓ ✓ ✓ ✓ ✓ ✓	<input type="checkbox"/> YES <input type="checkbox"/> NO
B. Gather information on collaborative training opportunities already in existence	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan	Home Visiting system has shares professional development training and resources	<ol style="list-style-type: none"> 1. Individual interviews with HV leadership 2. Focus groups with HV staff 3. HV Systems Survey 4. Ask advisory group for input 5. Obtain input from home visitors via Survey Monkey 6. Coordinate with regional and state organizations for additional training opportunities. 7. Create a PD trainer list for local PD initiatives. 8. Create and distribute a list of trainings occurring in Siskiyou County. 9. Develop a list of training resources utilizing existing training resources. 	Satya PSU PSU HVSCs HVSCs HVSCs HVSC HVSC HVSC	5/2017 6/2017 6/2017 9/2017 12/2017 Ongoing 5/2018 Ongoing 7/2018	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓	<input type="checkbox"/> YES <input type="checkbox"/> NO

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
C. Analyze current collaborative training activities for strengths and gaps	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan		1. Stakeholders to help review and analyze data at Ford event. 2. Develop a preliminary analysis 3. Advisory group to review and provide feedback 4. Make revisions based on PSU feedback 5. Report out on home visitors' survey to Advisory Team	Advisory HVSC HVSC HVSC	9/2017 12/2017 12/2017 3/5/17 3/2018 3/2018	√ √ √ √ √ √	<input type="checkbox"/> YES <input type="checkbox"/> NO

Objective 4: Develop a regional, cross- model, home visiting professional development plan.

STRATEGIES	RELATED OBJECTIVES	What <u>data</u> would change if this strategy was successful?	SPECIFIC ACTIONS & ACTIVITIES	WHO?	DUE	DONE	Implementation PDSA Needed? (yes/no)
------------	--------------------	--	-------------------------------	------	-----	------	--------------------------------------

F.	<input type="checkbox"/> IC Plan <input type="checkbox"/> EC Plan						<input type="checkbox"/> YES <input type="checkbox"/> NO
----	--	--	--	--	--	--	---

Goal 1: Home Visiting Organizations Work Collaboratively and collectively to refer families to the best fit model.

Goal 2: Home visiting services are improved through an increase in workforce knowledge, skills, and resources and capacities

Goal 3: Home visiting program slots are full and supplemental services are available for families waiting for home visiting services.

Objectives:

1. Develop a regional coordinated home visiting intake and referral process. Possible strategies and activities include:
 - a. Facilitate opportunities for home visiting stakeholders to convene, connect and collaborate
 - b. Develop and maintain a comprehensive list of home visiting providers, services, and eligibility (Matrix)
 - c. Home Visiting Programs share and present the unique aspects of each model with partners
 - d. Collect existing protocols/practices that support the intake and referral process
 - e. Identify formal MOUS and informal agreements between HV programs and community partners
 - f. Analyze the effectiveness of formal and informal referral relationships
 - g. Evaluate and adopt the ELD HV entry form to meet community needs
 - h. Develop agreed up on entry and referral protocols
 - i. Develop formal collaborative agreements (MOUS) between agencies and community partners
 - j. Identify available supplemental support services for families waiting for HV or declining HV
 - k. Develop protocols for referring families to supplementary services when HV slots are full and/or families decline HV

2. Develop an internal communication plan across home visiting programs that includes communication systems, resource sharing and collaboration. Possible strategies and activities include:
 - a. Compile a list of current HV systems collaboration and communications activities
 - b. Analyze current internal communication collaboration activities for strengths, challenges, and needed improvement
 - c. Develop HV systems communication protocol that includes feedback on referral process, meeting schedule, resource sharing and other collaborative activities
 - d. Develop a method to keep HV partners informed (Onenote, googledrive, websie, newsletter etc...)

3. Develop an external communication plan that focuses on awareness raising and recruitment. Possible strategies and activities include:
 - a. Compile a list of current external communication practices and materials focus on awareness raising and recruitment
 - b. Analyze external communication activities for strengths and gaps

- c. Develop external communications Protocol to raise community awareness for all home visiting programs
 - d. Develop marketing materials
 - e. Meet with community partners to inform them about HV services
4. Develop a regional, cross- model, home visiting professional development plan. Possible strategies and activities include:
- a. Gather information on current training requirements for all home visiting programs P-5
 - b. Analyze current collaborative training activities for strengths and gaps
 - c. Compare existing home visitor training with the Oregon HV Core Competencies or CA IMH competencies, documenting areas in place and gaps
 - d. Develop a shared regional training calendar