

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES
PUBLIC HEARING MINUTES
Siskiyou Office of Education, Yreka
Monday, October 22, 2018**

Commissioners Present: Chair Walters, Commissioner Kobseff, Commissioner Walsh and Commissioner Washington

Commissioners Absent: Vice Chair Perry, Commissioner Davis and Commissioner Kolpacoff

Also Present: Executive Director Karen Pautz and Administrative Services Coordinator Cheryl Sanchez

PUBLIC HEARING

1. **Acceptance of First 5 Siskiyou's Annual Report for FY 2017-2018:**

Action: It was moved by Commissioner Kobseff and seconded by Commissioner Washington to accept First 5 Siskiyou's Annual Report for FY 2017-2018 as presented. Motion was approved unanimously.

2. **Acceptance of First 5 Siskiyou's Annual Audit for FY 2017-2018:** Donald R. Reynolds, CPA, was newly contracted for 2017-18 through 2020-21 and joined the meeting by phone to provide information on his first audit of First 5 Siskiyou. He explained various aspects relative to what the audit covered including warnings on the potential of fraudulent activities and weaknesses in our systems and internal controls. There were no findings to report and he commended staff for their diligence in keeping the Commission informed and for their policies enacted to deter fraudulent activities. He said he would work with First 5 on how to better account for indirect expenses.

Action: It was moved by Commissioner Kobseff and seconded by Commissioner Walsh to accept First 5 Siskiyou's Annual Audit for FY 2017-2018 as presented. Motion was approved unanimously.

Public Hearing adjourned at 9:45 am

Kermith Walters, Commission Chair

Attest: _____
Cheryl E. Sanchez, Recording Secretary