

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES
SPECIAL COMMISSION MEETING
Siskiyou County Office of Education
609 S. Gold St. Yreka
October 22, 2018**

Commissioners Present: Chair Walters, Commissioner Walsh, Commissioner Kobseff and Commissioner Washington

Commissioners Absent: Vice Chair Perry, Commissioner Davis and Commissioner Kolpacoff

Also Present: Executive Director Karen Pautz, and Administrative Services Coordinator, Cheryl Sanchez

Public Input: None

MINUTES APPROVAL

1. Approval of minutes for the September 26, 2018 Commission Meeting

Action: It was moved by Commissioner Walsh and seconded by Commissioner Washington to approve the minutes for the Commission Meeting held on September 26, 2018 as submitted. Motion was approved unanimously.

CONSENT AGENDA

1. Financial Report – September 2018

Action: It was moved by Commissioner Kobseff and seconded by Commissioner Washington to approve the Consent Agenda as presented. Motion was approved unanimously.

ACTION ITEMS

1. **Discussion and possible action on postponing scheduled December meeting to January:**
ED Pautz explained that we have historically combined the November and December meetings for the first Wednesday in December. However, it does not appear there will be any business of note to require a meeting in December and recommended the next Commission Meeting be held on the regularly scheduled date in January 2019, currently scheduled for January 16 due to a conflict with state meetings.

Action: It was moved by Commissioner Kobseff and seconded by Commissioner Walsh to postpone the Commission meeting scheduled for December 5, 2018 to January 16, 2019. Motion was approved unanimously.

EXECUTIVE DIRECTOR REPORT

- ED Pautz said that although the Auditor did not bring this to our attention, we have determined that access to systems and operating information needs to be available to the Commission in the event anything should happen to the Executive Director and Administrative Services Coordinator. This would consist of logon and password information, bank account and credit card access, vendor and grant information critical to the continuation of First 5 services. It was suggested that this information be provided to the Chair and Vice Chair of the Commission and

- updated as needed. Recommendation on a system will be provided at the January meeting.
- Read Across Siskiyou: We have a book – Quick As a Cricket! obtained for \$2.75 per book with free shipping through a newly developed vender. They are also providing big books to be left at the school sites.
 - We had a wonderfully successful training on autism by Sonja deBoer. If any of the schools are interested in a training, she is phenomenal – has published 3 books and lives in the region. Attendees have requested more trainings.
 - We are coordinating with UC Davis on a training for working with children 0-5 in the child welfare system. Two trainings will be offered in Siskiyou County thanks to the county wide professional development partnership.
 - In December, we hosted a training by Pec Indman on Perinatal Postpartum Mood and Anxiety Disorders. Mercy Hospital was able to provide CEUs to the nurses. No MFT CEUs are available yet. Camy from BHS is assisting with securing MFT CEUs.
 - Provided a presentation to AEP on our program. We were waiting for final payment and discovered that the payment was not processed. The contract was provided late in the year and we had no knowledge of some of the required information in the contract. We completed everything in the contract and hired extra help to call families to get that information that was needed and requested of us at the last quarter of the fiscal year. Thanks to Marie Caldwell in Scott Valley, funds were released for payment of the contract. The AEP leadership values the importance of the partnership. We are communicating and working on the best strategy for this year to set up a system for the new contract.
 - In response to our request for success stories, ED Pautz provided two stories to the Commission for review. These are just two of the many stories from different backgrounds submitted and it is heartwarming to see our collective work with partners pay off.
 - Lisa McCauley, ED for Community Services Council, previously submitted a request for funds to support a 211 system in the County. ED Pautz met with Lisa and reported relationally the meeting did not go well. In addition, when the First 5 reporting requirements were discussed, the request was withdrawn. A letter from CSC to this effect was provided in the Commissioner's packets. ED Pautz, both at the last commission meeting with CSC ED and the follow up meeting shared about the importance of working together for the best outcome for any project. ED Pautz recommended First 5 move forward and embrace anyone willing to work together. Given the fact that this concept has not historically worked well in rural counties, we want to make sure it is something that will last long term, and working together successfully has to be at the center of the efforts. Commissioner Kobseff asked ED Pautz to provide an outline of her thoughts on a potential model.
 - Over the past year we have been discussing the Help Me Grow Model with Ford Family Foundation. They reached out to us inviting us to apply for a planning grant for Help Me Grow. Based on extensive discussion and cooperative work with Klamath Health Services, the KHSI and First 5 leadership team felt that KHSI should be the grantee for the HMG planning grant with Ford Foundation. We worked on the application together and KHSI was just awarded \$50,000.00 for the Help Me Grow systems. We will continue to work hand in hand on these early screening systems.
 - ED Pautz will be making her annual report to the Board of Supervisors next Tuesday and requested support for anyone who could be there.
 - She also announced that Fort Jones Elementary will host the grand opening of their new playground on November 2 and invited the Commissioners to attend. First 5 provided funds for playground equipment and those efforts have come to fruition.

COMMISSIONERS' REPORTS

- Following up on what the library does with old, worn or out of date books, Commissioner

Washington reported on her findings. Commissioner Kobseff asked if old history is being replaced with new history and believes that old history should be preserved for the next generation. Commissioner Washington reported she would look further into this aspect but that only the books too damaged to repair are actually destroyed – the rest are sold at book sales or dispersed throughout the country or to other countries. She is a member of the Library Board.

DISCUSSION

Kermith Walters, Commission Chair

Cheryl Sanchez, Recording Secretary