

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES
PUBLIC HEARING MINUTES
Siskiyou Office of Education, Yreka
Thursday, November 9, 2017**

Commissioners Present: Chair Walters, Vice Chair Perry, Commissioner Walsh and Commissioner Washington

Commissioners Absent: Commissioner Kobseff and Commissioner Kolpacoff

Also Present: Executive Director Karen Pautz and Administrative Services Coordinator Cheryl Sanchez; Michelle O’Gorman

PUBLIC HEARING

1. **Acceptance of First 5 Siskiyou’s Annual Report for FY 2016-2017:** ED Pautz explained that State requirements are aggregate and fiscal. Our revenue for FY 16-17 increased from \$500,000 to \$891,000 due the level of partnerships we have added. We continue to build reserves and move towards one full year of fund balance sufficient to maintain services should First 5 funding cease. Per Commissioner Walsh “CalWorks” should be removed from contracts with Human Services. Michelle O’Gorman reported that she has been appointed interim Executive Director of the Mt. Shasta and Weed Resource Centers replacing Bliss Bryan who is now the Systems Coordinator for First 5. The FRC merger will be in effect on January 1, 2018. She assured the Commission that all FRCs have excellent checks and balances in place.

Action: It was moved by Vice Chair Perry and seconded by Commissioner Walsh to accept the Annual Report for First 5 Siskiyou for Fiscal Year 2016-2017. Motion was approved unanimously.

2. **Acceptance of First 5 Siskiyou’s Annual Audit for FY 2016-2017:** Vice Chair Perry called attention to the Cash on Hand notation in the audit that FDIC covers only up to \$250,000. ED Pautz explained that the bank balance is monitored constantly to stay below this amount and when necessary the transfer from the Treasury account is adjusted to keep the bank account below maximum. The quarterly draw was adjusted downward this year because of the revenue received from external grants

Action: It was moved by Commissioner Walsh and seconded by Commissioner Washington to accept First 5 Siskiyou’s annual audit for Fiscal Year 2016-2017 as presented. Motion was approved unanimously.

Public Hearing adjourned at 9:00 am

Kermith Walters, Commission Chair

Attest: _____
Cheryl E. Sanchez, Recording Secretary