

**FIRST 5 SISKIYOU CHILDREN AND FAMILIES
PUBLIC HEARING and COMMISSION MEETING
Behavioral Health Department
2060 Campus Dr., Yreka
Wednesday, October 26, 2011**

Commissioners Present: Chair Walters, Vice Chair Perlman, Commissioner Bennett, Commissioner Noda and Commissioner Weinberg

Commissioners Absent: Commissioner Walsh

Also Present: Executive Director Karen Pautz and Administrative Services Coordinator Cheryl Sanchez

PUBLIC HEARING

The Public Hearing was called to order by Chair Walters at 8:34 am.

1. **Adoption of Annual Report and Audit for First 5 Siskiyou for Fiscal Year 2010-2011.** The Annual report which will be submitted to First 5 California was presented and reviewed with the Commissioners by ED Pautz. She will bring a formal PowerPoint presentation on last year's performance to the Commission at the next meeting.

Commissioner Noda met with the Auditor and the Audit Advisory Group last week and explained the final audit report. The one audit exception experienced by all small counties each year was again discussed. It was a very clean audit.

Action: It was moved by Commissioner Noda and seconded by Vice Chair Perlman to approve the Annual Report and Audit as presented. Motion was approved unanimously.

The Public Hearing was closed at 8:45 am.

REGULAR MEETING

Public: None

Note: To accommodate the two Resource Centers who expressed time constraints, the Reports/Presentations were moved to the top of the agenda.

REPORTS/PRESENTATIONS:

1. **Weed CRC** – Joyce Oliver presented an overview of the Resource Center's accomplishments and future plans. She presented a booklet to the Commissioners. The Weed CRC has been approved for funding by United Way. She said United Way is looking for other opportunities to fund Resource Centers. Weed CRC, who received top funding, was approached by UW who has a past history of a limited menu of grantees in Siskiyou County.
2. **Butte Valley CRC** – Kerry Criss, Executive Director, presented a PowerPoint. She introduced Shannon Smith who has been with the Center since its reorganization. Kerry explained the Center's multiple partnership, including the preschool, schools, churches, the city, service clubs, clinic, public agencies, etc. Kerry also acknowledged the highly successful collaboration with Early Head Start. Shannon, the First 5 services coordinator who has been working at the

center since its conception reported that the community now sees the center as the hub for coordination.

MINUTES APPROVAL:

1. **Approval of minutes for the August 24, 2011 Meeting.** Minutes were previously distributed.

Action: It was moved by Commissioner Bennett and seconded by Commissioner Noda to approve the minutes for the August 24, 2011 meeting as presented. Motion was approved unanimously.

EXECUTIVE DIRECTOR REPORT: Written report was previously distributed.

- ED Pautz said she has been spending a considerable amount of time on the annual report, audit and site visits. The two most recent visits were to Butte Valley and Tulelake FRCs with Commissioner Weinberg and Supervisor Jim Cook. Both communities brought forth a considerable number of community members who shared feedback for needed support and explained the important role the FRCs play in the community.
- She also met with the Board of Mt. Shasta CRC regarding the additional information and requirements of the Resource Centers this year. They were very vocal and concerned about revenue cuts and the additional requirements made of the sites. They were openly outspoken about the extra work being put on the Centers with no funding available and they don't want to not be available to the community. One of those requirements was the Matrix Program. We had hoped it would be a combined effort of MHSA and First 5. That probably won't work because of limited resources. She said even though it is difficult, all of the Resource Centers should be utilizing the program, at least for another year, so they will have solid data. They only have \$720.00 to do this, but it will really help us in the long run. Most contracts have been signed and returned. In the end, the Mt. Shasta Board agreed to find a way to do it. ED Pautz expressed her appreciation for their honest feedback and values the relationship with the community resource center board members and staff.

ED Pautz asked the Commissioners to let her know if they heard any concerns on the amount of work being put on the Resource Centers. There are many organizations that are asking the FRCs to partner for services delivery with no funding. The FRCs see the value and importance of bringing services to their communities. It is essential for all who benefit from these community level partnerships to find financial resources to support this system. About the Family Development Matrix, she said one more year of the Matrix Program has the potential of additional funding and place us in a position to use this program with the Differential Response Program if available. The Matrix is a good tool, but very time consuming. She said in addition to working with individuals the Matrix' web based data entry system is ever-changing. We will continue this year and re-evaluate for the next fiscal year based on the resources available.

- Our VISTA wrote a Father Involvement grant through Strategies which will provide \$100 for each Resource Center. Only six out of 44 applicants were funded and we were the only small county. The grant was for \$3,000 with another \$1,800 in in-kind services. This provides an opportunity to use an evidence based program to evaluate Resource Centers around programs related to father involvement and puts us in position to apply for additional funding in the future. \$1,000 goes to the Resource Centers and \$2,000 towards countywide training and resources about the importance of father involvement. These trainings are open to anyone who is interested. One time workshops on the "Importance of Dads" are being offered through the HUB Grant and have been well accepted.
- Last week we had a site visit by the new Early Childhood Program staff for the Ford Family Foundation, Christine Cox. She was here for two days and she and ED Pautz visited eight

Resource Centers and met with their directors. Christine said she was thrilled to see the work being done in Siskiyou County. The feedback was that they really want to find ways to help with gap programs, to help sustain these programs and seek new ways to sustain the systems. They toured and attended FRC Network and CSC meetings from 7:30 am to 8:30 pm on Thursday and began the day at 7:30 on Friday. She was able to attend a parenting class in Scott Valley and Yreka's Family Fun Night. The only two centers she was unable to attend were Happy Camp and HUB Communities. She plans to be back.

- ED Pautz attended several meetings including the MHSA planning meeting for the Resource Centers. She shared her concern that community members that do not have children 0-5 years old will continue to receive services from the community. First 5 Commissioners need to consider strategy for next year when Resource Centers will receive approximately \$19,000 per site for prevention-intervention services from MHSA and no funding from Community Services and Support to serve the community members who are severely emotionally disturbed.. The need for integrated funding among the agencies was discussed at length.
- ED Pautz announced that Public Health has received a grant for lead poisoning education. She received a call from Darla Kolpakoff about the grant. ED Pautz and Darla brainstormed multiple ideas to get the message out to families. ED Pautz bridged connections between Darla and LPC, COS, FRCs and the CSC parenting project. This is potentially a huge issue for children under 5 years old.

CONSENT AGENDA: None

ACTION ITEMS:

1. **Final Budget Report for Fy 10-11 and Monthly reports thru 9/30/11:** The budget reports were previously distributed. Cheryl noted that augmentation funds for 11-12 were almost \$40,000 over anticipated and already received. Monthly revenues have been higher than usual for July and August but dropped for September. She said the State has been extremely timely in transmitting allocations. Presented were the final year-end figures for fiscal year 10-11 and monthly reports for August and September 2011.
Action: It was moved by Vice Chair Perlman and seconded by Commissioner Weinberg to approve the budget reports as presented. Motion was approved unanimously.
2. **Discussion and possible action on approval of CalFresh contract with Michelle Harris:** ED Pautz explained that the contract renewal is mostly covered by reimbursements from the CalFresh program. There is potential for Michelle to oversee the countywide system as a Nutritionist in partnership with First 5.
Action: It was moved by Vice Chair Perlman and seconded by Commissioner Bennett to approve the contract renewal with Michelle Harris in the amount up to \$3,750.00 to continue to provide support for the CalFresh program for fiscal year 2011-2012. Motion was approved unanimously.
3. **Discussion and possible action on adoption of Evaluation Policy:** This was tabled to the next meeting.
4. **Discussion and possible action on revision of Administrative cost percentage:** ED Pautz explained that in past years our adopted policy of 15% of budget was possible because we had the additional funding from the School Readiness Program. The State Commission requires that all monies received from the small counties augmentation be spent on administrative costs. The Commission, with less program revenue, will be justified in increasing the percentage cap

of funds spent on administrative costs to 25% of budget. Other small counties have caps up to 30%. . Our VISTA position supports direct services and our coordination time will now fall under administrative for reporting purposes. The Commission has kept operating costs down by its no salary and travel stipend for ED system..

Action: It was moved by Vice Chair Perlman and seconded by Commissioner Noda to approve the Administrative Cost Policy to reflect 25% of budget. Motion was approved unanimously.

5. **Amendment to motion to fund Preschool Vision Clinics – increase from \$400 to \$475:**

This agenda item on the August 24, 2011 meeting agenda incorrectly requested \$400. The actual cost is \$475 and a motion to amend the item is requested.

Action: It was moved by Commissioner Noda and seconded by Commissioner Bennett to amend the motion made on August 24, 2011 to \$475 rather than \$400 as approved. Motion was approved with Vice Chair Perlman abstaining.

6. **Discussion and possible action on request from Great Northern for letter of support to secure building as Community Center through Ford Family Foundation:**

ED Pautz explained that the Commission had previously been asked by the Weed Revitalization Coalition for a letter of support for the Community Center to be located in the Mercantile building in Weed. At that time the Commission did not want to be involved in a community issue and elected not to provide a letter. Great Northern has requested a letter of support to locate the Community Center in its building on School Hill in Weed. Joyce Oliver provided an update on the status of the Community Center, advising that both grants had been denied.

Action: It was moved by Commissioner Weinberg and seconded by Commissioner Bennett that the Commission not be involved in community issues and the request for a letter of support was denied. Motion was approved unanimously.

COMMISSIONERS' REPORTS

1. **Site Visit Report – Tulelake and Dorris:** Commissioner Weinberg reported on the visits to Butte Valley and Tulelake/Newell Resource Centers with Supervisor Cook and ED Pautz. (Please ask Ing to send you a copy of her report for our records).

Adjourn: Meeting was adjourned at 11:00 a.m.

Kermith Walters, Commission Chair

Attest: _____
Cheryl E. Sanchez, Recording Secretary