



Progress Report Summary Sheet

First 5 Siskiyou
Children & Families Commission

Funded Project:

Report Period:

- 1st Quarter (October 9)
- 3rd Quarter (April 9)

Project Director:

Report Date:

Summary Questions:

YES NO

Progress Reports (Enclose Progress Report worksheet for any challenges)

Scope of Work:

Are you experiencing any challenges with the implementation of your scope of work (SOW)

Do you predict any challenges in implementing your SOW or a need for revision in the near future?

Timeline:

Are you experiencing any challenges in meeting your program timeline?

Do you predict any challenges in implementing your timeline or a need for revision in the near future?

Budget (Enclose Profit & Loss Statement)

Do you have any concerns or foresee any issues arising related to your program budget?

Program Administration:

Are there any issues regarding the administration of your program that require First 5 Siskiyou's attention?

Evaluation Plan:

Are you experiencing any challenges with the implementation of your evaluation plan?

I affirm that the information presented in this report accurately reflects the current status of this project to the best of my knowledge.

Name of person completing report: _____

Signature: _____

Submit report to: First 5 Siskiyou – 310 N. Mt. Shasta Blvd., #3, Mt. Shasta, CA 96067 - Attention: Karen Pautz, Exec. Dir.